

MINUTES
East Texas Regional Water Planning Group
Meeting

Wednesday, July 29, 1998
1:30 P.M.

Norman Center, 526 East Commerce St.,
Jacksonville, Cherokee County, Texas

- I. Call to Order: Judge Carl R. Griffith, Jr., the ETRWPG chairman, welcomed everyone to meeting and then called the meeting to order.
- II. Invocation: Melvin Swoboda gave the invocation.
- III. Roll Call/Determination of Quorum: Chairman Griffith asked Andy Phillips of the DETCOG staff to call roll. Committee members present are as follows:

David Alders	Pat Armstrong
George Campbell	Nick Carter
Sam Collins	Bob Gregg
Carl R. Griffith, Jr.	Michael Harbordt
Tommy Hebert	Bill Kimbrough
Glenda Kindle	LaNell Larsen
Tom Mallory	Ernest Mosby
Dick Nugent	Hermon Reed
Monty Shank	Melvin Swoboda
Chris von Doenhoff	Dr. Leon Young

* Tommy Hebert had a Proxy for Connie Slocomb.

denotes action item

IV. Welcome to ETRWPG members and guests by Jacksonville Mayor Bob Dement

V. Presentation of Draft Scope of Work, Budget, and Grant Application by Gary Graham of Schaumburg & Polk, Inc. Also in attendance from consultant's team were: Arnold Pierce of Schaumburg & Polk, Inc., Amy Kaarlela of Freese and Nichols, Alan Plummer of Alan Plummer Associates, Inc, Wayne Stolz of Everett Griffith & Associates, and Bob Bowman of Bob Bowman & Associates.

Mr. Graham presented the DRAFT Scope of Work and Budget to members of ETRWPG. He fielded questions and comments from the membership.

VI. Recess was called by Judge Griffith for 20 minutes.

Call Meeting Back Into Session by Judge Griffith. Judge Griffith announced Nick Carter, the chair of the Finance Committee would give a report before allowing Mr. Graham to conclude his presentation.

Report from ETRWPG Finance Committee by Nick Carter, chair of the committee. Mr. Carter discussed the methodology used in developing various models for the ETRWPG consideration. He discussed two primary options for seeking funding: By Interest Group and Population/Water Use By County. Mr. Carter reported to the committee the recommendation of the Finance Committee which was to seek funds by county based on water use. He presented several various models based on water use by county, and fielded questions and comments from the membership.

The Terms of Participation were developed:

"The East Texas Regional Water Planning Group (ETRWPG) intends to develop information and perform regional water planning for water use classes and water supply entities as defined in the Scope of Work for Regional Water Planning. To do this, the ETRWPG must obtain participation throughout the planning area as follows:

1. The East Texas Water Planning Group will request voluntary contributions from the counties, municipalities, water districts, water

supply corporations, industry, river authorities, and other water users based on population/water usage of the county of location compared to the total population/water usage of the East Texas Water Planning Region.

2. In the event voluntary contributions do not generate sufficient support, we intend to develop a plan of specific solicitation of counties, municipalities, water districts, water supply corporations, industry, river authorities and other water users in the region.

For entities choosing not to participate in the water supply planning process, through its consultant and only with available information, will report projected population and water demands, estimated current water supplies, and estimates of future water needs. Water supply planning to meet projected needs will be done for non-participants by aggregating their needs with others in their general vicinity.

APPROVED by the East Texas Regional Water Planning Group this 29th day of July, 1998."

Nick Carter made the motion that the above referenced Terms of Participation be approved by the ETRWPG. Hermon Reed seconded the motion. The motion was approved unanimously by the ETRWPG.

Nick Carter inquired about the status of the Finance committee. Judge Griffith charged the committee to continue the process of planning the In-Kind fund raising efforts. The committee was authorized to begin working on team assignments, a solicitation letter, and a final formula for allocating the fund raising efforts.

- IX. Resumed Presentation of Scope of Work: Gary Graham resumed presentation. He continued to field questions and comments from the committee until a consensus was developed on the Scope of Work to be submitted by Schaumburg and Polk, Inc. by August 1, 1998 for the DETCOG on behalf of the ETRWPG.

Judge von Doenhoff made the motion to allow Schaumburg and Polk, Inc. to submit the Scope of Work as revised, Budget, and

Application to the TWDB. George Campbell seconded the motion. It was approved unanimously by the ETRWPG.

X. Discussion of Informational Sub-Areas with Region Region H, Region C, Region D, and the adjoining area of the State of Louisiana: Tommy Hebert discussed the need to have information exchange with the adjoining groups. A consensus developed from the ETRWPG that such Informational Sub-Areas were needed. Judge Griffith asked Tommy Hebert to work with DETCOG staff in made contact with those adjoining regions.

XI. Replacement of ETRWPG Members: Sam Collins addressed the ETRWPG to inform them of his intention to submit his resignation, since he is retiring from the Sabine River Authority. Mr. Collins indicated his preference that Mr. Joe Love, his replacement at SRA, be named as an ETRWPG member as soon as Mr. Collins resignation was accepted. Mr. Collins indicated his understanding that the Rules could be Suspended for purposes of naming Mr. Love to the ETRWPG. Mr. Collins then offered his resignation to the ETRWPG, and told the group he had submitted his resignation in writing to Judge Griffith..

XII. Motion to Suspend the Rules:

Tom Mallory made the motion to Suspend the Rules. Bob Gregg seconded the motion. It was approved unanimously.

XIII. Action during Suspension of Rules.

The ETRWPG accepted Mr. Collins resignation effective with the naming of his replacement.

Glenda Kindle made the motion to accept Mr. Joe Love of SRA as a voting member of the ETRWPG representing river authorities. Bob Gregg seconded the motion. It was approved unanimously.

George Campbell made the motion to add Sam Collins as a Non-Voting Member of ETRWPG. The motion was seconded by Tommy Hebert. Glenda Kindle offered an

amendment to Mr. Campbell's motion, which was to add Mr. Bart Bauer of the Texas Association of Nurseryman as Non-Voting Member in addition to Mr. Collins.

Judge Griffith then made the ruling that action on adding Mr. Collins and Mr. Bauer was out of order. He stated consideration on Mr. Collins and Mr. Bauer would be at the next meeting, when it could be placed as an agenda item. He directed DETCOG staff and ETRWPG Secretary to add those items to the Agenda of the next meeting.

Return to Regular Order: Judge Griffith announced the ETRWPG was back in session under regular rules of order.

General Discussion: Several members made general comments to the group.

DETCOG Executive Director Walter G. Diggles inquired of J.D. Beffort of TWDB what action had to be taken before selection of a consultant to produce the regional water plan. Mr. Beffort replied he believed all that was required was a motion.

A consensus developed that selection of a Consultant to produce the regional plan should be added as an Agenda item for the next meeting. Judge Griffith directed DETCOG staff and the ETRWPG Secretary to include that item on the next Agenda.

Tom Mallory inquired of DETCOG Executive Director Walter G. Diggles on DETCOG's ability to execute a contract with a consultant prior to approval of the pending grant application by TWDB. Mr. Diggles responded that DETCOG could not execute a contract on behalf of the ETRWPG until such time that the application had been approved by TWDB. He stated that a contract between TWDB and DETCOG had to be executed before DETCOG could commit funds on behalf of the ETRWPG.

A consensus developed that the ETRWPG could SELECT a consultant at the following meeting, but that DETCOG could not execute a contract obligating funds until a TWDB/DETCOG contract had been executed.

DETCOG Executive Director Walter G. Diggles announced the resignation of DETCOG Regional Planner Andy Phillips effective August 13, 1998. Mr. Diggles announced that DETCOG Regional Services Planner Van Bush would assume Andy's role as primary DETCOG staff liaison to the ETRWPG. Mr. Diggles stated the administrative staffing for the ETRWPG would remain in DETCOG's Regional Services Department under the direction of DETCOG Regional Services Director Rusty Phillips

Judge Griffith recapped the following directives to DETCOG staff:

1. Prepare and distribute to all ETRWPG members, names and addresses of Senators and Representatives on the Interim Water Planning Committee.
2. Coordinate with Tommy Hebert on issues related to the formation of Informational Sub-Areas.
3. Coordinate with Pat Armstrong on setting Agendas, Meeting Dates, and Minutes.
4. Coordinate with Sub-Committee chairs on actions related to Sub-Committees.
5. Notify Glenda Kindle when the Technical Committee meets.
6. Include selection of consultant for preparing a regional water plan, and consideration of Sam Collins and Bart Bauer as Non-Voting Members as Agenda items for the next meeting.

XVI Adjourn: Being no further business, Judge Griffith declared the meeting of the ETRWPG to be adjourned.